

**SPECIFICATIONS FOR CRIMINAL HISTORY UPDATE FILE  
DECLINATIONS -New Format**

<u>Field</u>	<u>Format</u>	<u>Req</u>	<u>Comments</u>
<u>General data (part 1)</u>			
sending ori	a 9	r	must be on NCIC agency table
agency case number	a 20	r	cannot be spaces
sending date	n 8	r	yyyymmdd format
state id (SID)	n 8	*	zero if unknown
date of arrest (doa)	a 8	*	yyyymmdd format - spaces if unknown
otn	a 10	*	spaces if unknown
last-name	a 30	*	
first-name	a 20	*	
middle-name	a 15		spaces if unknown
jr,sr,III,etc	a 4		spaces if unknown
date of birth (dob)	a 8	*	yyyymmdd format - spaces if unknown
record-type	a 1	r	P=full declination
filler	a 1		spaces
ori-agency	a 9	r	must be on NCIC agency table
ori-lit	a 26		literal describing ori agency
declination-date	a 8	r	yyyymmdd format
declin-comments	a 50		free text comments